

## Ocean Youth Trust Scotland

Skippers prior to going to sea on Volunteer should receive a handover of the vessel from a designated person and satisfy themselves that they are familiar with the safety gear, inventory, and how to operate the equipment.

Before proceeding to sea

- 1) Check the crew list and confirm with the duty officer it is correct. Please contact the Duty Officer through the pager on 07623 912543. If the crew numbers change during the voyage notify the duty officer immediately. Also if assistance is needed.
- 2) Ensure a safety brief is given to the crew and particularly note:
  - The cooker can unbalance if the oven is opened without the gimbals being locked
  - Crew should wear oilskin trousers/shoes when cooking
  - Take care of the risk of unexpected gybes and particularly the risk from the boom and traveller at front of cockpit
  - Ensure crew aware cockpit locker lid must be secured if open
  - Ensure crew have oilskins. If they haven't their own these should be pre-ordered
- 3) Ensure the lifejacket checks are done before sailing and are fitted to the crew.
- 4) Ensure daily checks on engine are done and look at the engine mountings, attachment of shaft as can rattle loose.
- 5) Complete a passage plan using the normal book.

The vessel must only operate in Class 3 waters (20 miles from a safe haven) and must not proceed outside the Clyde South of 55 degrees 20 mins latitude without the permission of the CEO, Nick Fleming. Different cruising areas may apply depending on qualifications. A log shall be kept.

Skippers must pay all mooring/marina fees for overnight stays and not charge them to OYT Scotland.

Skippers must inform the Duty Officer of any incidents arising and complete the appropriate form (copies in hand-over book). At the end of voyage please notify the duty officer on the pager of the end of the voyage.